

WHEN COMPLETED RETURN TO:

Monterey Vista HOA  
c/o Metro Property Services  
150 E. Alamo Dr., Ste. #3  
Chandler, AZ 85225  
(480) 967-7182  
(480) 921-9031 F

MONTEREY VISTA HOA

Architectural Review Committee Submittal Form

All improvements are subject to inspection upon completion

Owner's Name \_\_\_\_\_

Unit # \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Submittal request for:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Contractor Name and Address, if applicable: \_\_\_\_\_

Phone # \_\_\_\_\_

License # \_\_\_\_\_

2. Detailed description of work being performed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Type of materials to be used : \_\_\_\_\_

\_\_\_\_\_

4. Colors: \_\_\_\_\_

\_\_\_\_\_

5. Other Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Please note the following important information BEFORE returning this form for review by the Architectural Committee:

1. Architectural requests will either be approved, denied or returned for additional information as soon as possible after the review.
2. The Homeowner is referred to Article 2, Section 2.2(f) of the Monterey Vista Homeowners Association's CC&R's.
3. The Homeowner agrees to maintain the improvement if approved by the Board of Directors and/or the Architectural Control Committee. If in the view of the Board of Directors and/or the Architectural Control Committee the improvement is not being maintained, the Association has the right to maintain the improvement with the homeowner bearing all cost thereof or the improvement must be removed.



\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

(For Architectural Purposes Only)

Name: \_\_\_\_\_ Lot # \_\_\_\_\_ Date \_\_\_\_\_

The above-described architectural change is:

☐ **APPROVED**

☐ **DISAPPROVED**

☐ **MORE INFO  
NEEDED**

EXPLANATION \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Architectural Committee

\_\_\_\_\_  
Date